Final Forms Instruction Packet

RETURNING ATHLETES – SEE PAGE 2

NEW ATHLETES – SEE PAGE 3

All online forms must be completed by

Friday, November 23, 2026

***RETURNING ATHLETE DIRECTIONS**

Marion High School Athletic Department
1700 Wildcat Drive, Marion, IL 62959

Ryan Goodisky - Athletic Director/Asst. Principal
Mikayla Chamness – Assistant to the Athletic Director

Welcome back, Wildcat Families! **These directions are for our RETURNING ATHLETES & PARENTS.**

Last year, our parents and athletes used FinalForms. With that being said, you should already have a username and password to login to the FinalForms software again. **Remember, you are required to sign your forms at least once per year and after any update.**

Please login to your FinalForms account and complete the following information by Friday, November 23, 2026. After the deadline, all athletes that have not completed this process will NOT be allowed to participate in their sport.

Using your computer or smartphone…please login at: https://marion-il.finalforms.com/ and follow the prompts to add your sport(s) and sign your forms.

- Add the sports you wish to participate in this school year.
- Contact Info
- Emergency Medical Authorization
- Student Athlete Handbook
- Deaconess Consent to Treat
- Scrimmage Waiver
- IHSA Eligibility Waiver
- PES Acknowledgement & Consent
- Concussion Acknowledgement & Consent

After registration is complete, please check your email throughout the school year for important information regarding physicals, athletic eligibility, and other important information from the MHS Athletic Office.

Thank you for your assistance in streamlining our paperwork processes at MHS!

Ryan Goodisky - Athletic Director/Asst. Principal

***NEW ATHLETE REGISTRATION DIRECTIONS**

Marion High School Athletic Department
1700 Wildcat Drive, Marion, IL 62959

Ryan Goodisky - Athletic Director/Asst. Principal

Mikayla Chamness – Assistant to the Athletic Director

We are very excited to announce that MHS Athletics has collaborated with FinalForms, an online forms and data management service. FinalForms allows you to complete and sign athletic participation forms for your students. The most exciting news is that FinalForms saves data from season-to-season and year-to-year, meaning that you will never need to enter the same information twice! FinalForms also pre-populates information wherever possible, for each of your students, saving you time.

You may review your data at any time to verify it is current. **You will be required to sign your forms once per year and after any update.**

Click on the Parent Playbook (attached) to get started in FinalForms. If you require any support during the process, scroll to the page bottom and click “Use Support”.

We are asking that ALL parents and athletes of MHS use FinalForms. Registration will close on Friday, November 28, 2026. After the deadline, all athletes that have not completed this process will not be allowed to participate in their sport.

Using your computer or smart phone…please register at: https://marion-il.finalforms.com/ and follow the prompts to create your account, create your students and sign your forms.

After registration is complete, please check your email throughout the school year for important information regarding physicals, athletic eligibility and other important information from the MHS Athletic Office.

Thank you for your assistance in streamlining our paperwork processes at MHS!

Ryan Goodisky
Athletic Director/Asst. Principal

FinalForms

Parent registration

How do I sign up?

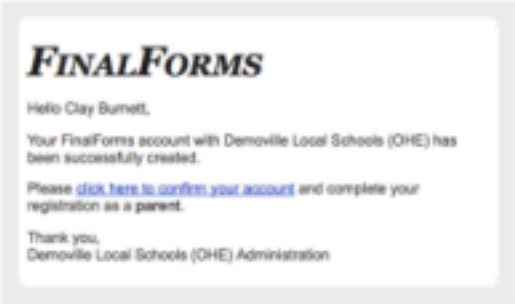
1. Go to: https://marion-il.finalforms.com
2. Locate the parent icon and click **NEW ACCOUNT**, then follow the steps to create your account.



3. Type your YOUR NAME, DATE OF BIRTH, and EMAIL. Next, click **REGISTER**.

   NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, then check your spam folder. If you still can not locate the FinalForms email, then email support@finalforms.com informing our team of the issue.

4. Check your email for an **ACCOUNT CONFIRMATION EMAIL** from the FinalForms Mailman. Once received and opened, click **CONFIRM YOUR ACCOUNT** in the email text.


FINALFORMS

Hello Clay Burnett,

Your FinalForms account with Demoville Local Schools (OHE) has been successfully created.

Please click here to confirm your account and complete your registration as a **parent**.

Thank you,
Demoville Local Schools (OHE) Administration

5. Create your new FinalForms password. Next, click **CONFIRM ACCOUNT**.
6. Click **REGISTER STUDENT** for your first child.

SEE NEXT PAGE FOR REGISTERING YOUR STUDENT!

FinalForms

Registering a student

What information will I need?

Basic medical history and health information. Insurance company and policy number. Doctor, dentist, and medical specialist contact information. Hospital preference and contact information.

How do I register my first student?

IMPORTANT: If you followed the steps on the previous page, you may Jump to Step number 3.

1. Go to: https://marion-il.finalforms.com

2. Click **LOGIN** under the Parent Icon, then login.



3. Locate and click the **ADD STUDENT** button.

4. Type in the **LEGAL NAME** and other required information. Then, click **CREATE STUDENT**.

5. **If your student plans to participate in a sport, activity, or club**, then click the checkbox for each. Then, click **UPDATE** after making your selection. Selections may be changed until the registration deadline.

6. Complete each form and sign your full name *(i.e. 'Jonathan Smith')* in the parent signature field on each page. After signing each, click **SUBMIT FORM** and move on to the next form.



7. When all forms are complete, you will see a 'Forms Finished' message.

IMPORTANT: If required by your district, an email will automatically be sent to the email address that you provided for your student that will prompt your student to sign required forms.

How do I register additional students?

Click **MY STUDENTS**. Then, repeat steps number 3 through number 7 for each additional student.

How do I update information?

Login at any time and click **UPDATE FORMS** to update information for any student.